## Show the Built-In Touch Keyboard

Sometimes you need to quickly access or turn on the Touch Keyboard built directly into the Windows OS. Follow these instructions on how to best access this ability:

## If the Touch Keyboard button is not already visible:

- Right-click an empty area of the Taskbar with your mouse.
- Check or uncheck the Show Touch Keyboard Button option from the context menu. (shown right)
  - This will show or remove the Touch Keyboard icon from the bottom Taskbar.
- Make sure the Show Touch Keyboard button has a checkmark next to it before dismissing the menu.

## Once the Touch Keyboard button is visible:

- · Simply tap the Touch Keyboard icon.
- The Touch Keyboard will appear on the screen until you close it out by tapping the "X" in the top right corner.



